



TCRC 2020 Unemployment Assistance

Employee

Section 2 of this Layoff Claim Form has to be dully completed and signed by the employee.

Employee Services will process applicable payments.

Note:

- Once the Form has been completed in full and proof of employment insurance has been approved or declined, weekly payments will be made to the employee in accordance with the March 27, 2020 Letter of Understanding between CP and the TCRC.
- The EI stub must be submitted and show number of EI weeks and amount of weekly entitlement.
- Employee must advise Employee Services of any change in banking information to avoid delay in receipt of weekly benefit payments.



TCRC 2020 Unemployment Assistance

Section 1

Lay Off claim

Lay Off notice: _____

Section 2A – Employee information

Employee name: _____

Employee number: _____

Occupation: _____

Union: _____

Work location: _____

Home address: _____

Service date: ____DD____MM____YY

Last day work: ____DD____MM____YY

Date laid off: ____DD____MM____YY

Employee Signature: _____

Section 2B - EI Status

Do you have an open EI claim? YES NO

Do you have an open WIB claim related to Covid-? YES NO

Have you made any CMA wage claims for any dates where you were in laid off status? YES NO

Employee signature: _____

Date: ____DD____MM____YY

NOTE: Employee signature is essential for payment

Send this form by email to: employee_services@cpr.ca

Fax toll free to: 1-866-995-6959 OR

By Mail to:

Employee Services

Canadian Pacific Railway

Building 7 - 478 McPhillips St.

Winnipeg MB

R2X 2G8